# **AUDITING PROCEDURES REPORT**

Issued under P.A. 2 of 1968, as amended.

Local Government Type		Local Governme	ent Name	County
☐City ☐ Township ☐ Village	e 🛛 Other	Genesee Count	ty Land Bank Authority	Genesee
Audit Date	Opinion Date		Date Accountant Report Submitted to Sate:	
9/30/2005	12/	16/05	03/27/2006	
14.				

We have audited the financial statements of this local unit of government and rendered an opinion on financial statements prepared in accordance with the Statements of the Governmental Accounting Standards Board (GASB) and the <i>Uniform Reporting Format for Financial Statements for Counties and Local Units of Government in Michigan</i> by the Michigan Department of Treasury.										
We affirm that:										
1. We have complied with the Bulletin for the Audits of Local Units of Government in Michigan as revised.										
2. We are certif	ied public accountants registered to practice in Michigan.									
We further affirm the following. "Yes" responses have been disclosed in the financial statements, including the notes, or in the report of comments and recommendations										
You must check	the applicable boxes for each item below.									
☐ yes ⊠ no 1.	Certain component units/funds/agencies of the local unit	are exc	cluded from th	ne financial sta	itements.					
☐ yes ☒ no 2.	There are accumulated deficits in one or more of this earnings (P.A. 275 of 1980).	unit's u	nreserved fu	ind balances/re	etained					
☐ yes ☒ no 3.	There are instances of non-compliance with the Uniform 1968, as amended).	Accour	nting and Bud	Igeting Act (P.	A. 2 of					
☐ yes ☒ no 4.	The local unit has violated the conditions of either an ord or its requirements, or an order issued under the Emerg				nce Act					
☐ yes ☒ no 5.	The local unit holds deposits/investments which do not c of 1943, as amended [MCL: 129/91], or P.A. 55 of 1982				(P.A. 20					
☐ yes ☒ no 6.	The local unit has been delinquent in distributing tax reverunit.	enues th	nat were colle	ected for anoth	er taxing					
☐ yes ⊠ no 7.	The local unit has violated the Constitutional requirement earned pension benefits (normal costs) in the current yet the overfunding credits are more than the normal cost reduring the year).	ar. If th	ne plan is mo	re than 100% t	unded and					
☐ yes ☒ no 8.	The local unit uses credit cards and has not adopted an 1995 (MCL 129.241).	applicat	ole policy as	required by P.	A. 266 of					
☐ yes ⊠ no 9.	The local unit has not adopted an investment policy as re	equired	by P.A. 196	of 1997 (MCL	129.95).					
We have enclo	esed the following:		Enclosed	To Be Forwarded	Not Required					
The letter of com	ments and recommendations.									
Reports on indivi	dual federal financial assistance programs (program audi	ts).								
Single Audit Rep	orts (ASLGU).									
	countant (Firm Name)									
YEO & YEO, PC Street Address 4468 OAK BRIDG		City	FLINT	State MI	ZIP 48532					
Accountant Signature  Ganemochnson										

# GENESEE COUNTY LAND BANK AUTHORITY

Flint, Michigan

Annual Financial Statements and Auditors' Report

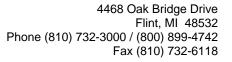
**September 30, 2005** 



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Chief Financial Officer



Paul McShane

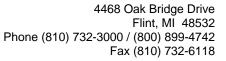
## Members of the Board of Directors and Administration

## **Board of Directors**

Dan Kildee Chairperson
Richard Hammel Vice Chairperson
Ted Hammon Treasurer
Linda Barber Secretary
Raynetta Speed Trustee
Johnnie Coleman

Administration

Arthur Potter Executive Director





# **Independent Auditors' Report**

Board of Directors Genesee County Land Bank Authority

We have audited the accompanying financial statements of the business-type activities of the Genesee County Land Bank Authority as of September 30, 2005, and the related statements of revenues, expenses and changes in net assets and cash flows for the ten months then ended. These financial statements are the responsibility of the Authority's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the business-type activities of the Genesee County Land Bank Authority at September 30, 2005 and the changes in financial position and cash flows, thereof for the ten months then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis identified in the table of contents is not a required part of the basic financial statements but is supplemental information required by the accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplemental information. However, we did not audit the information and express no opinion on it.

Yeo & Yeo, P.C.

Flint, Michigan December 16, 2005





#### Management's Discussion and Analysis

As management of the Genesee County Land Bank Authority, we offer readers of the Genesee County Land Bank Authority's financial statements this narrative overview and analysis of the financial activities of the Genesee County Land Bank Authority for the fiscal year ended September 30, 2005. As this is the first year, comparative data is unavailable but will be provided in future years. The Authority holds and owns in its name any property acquired by it or conveyed to it by the state, a foreclosing governmental unit, a local unit of government, an intergovernmental entity created under the laws of the State of Michigan, or any other public or private person, including, but not limited to, tax reverted property and property with or without clear title. A Land Bank Authority may hold, control, manage, maintain, operate, repair, lease as lessor, secure, prevent the waste or deterioration of, demolish, and take all other actions necessary to preserve the value of the property it holds or owns.

#### **Financial Highlights**

- The Genesee County Land Bank Authority is a public body corporate organized pursuant to the Michigan Land Bank Fast Track Act ,2003 P.A. 258, MCL 124.751 124.774 and an Intergovernmental Agreement entered into between the Michigan Land Bank Fast Track Authority and the Treasurer of the County of Genesee, Michigan, dated December 07, 2004.
- Upon incorporation of the Genesee County Land Bank Authority, all tangible and intangible real and personal assets of the Genesee County
  Land Reutilization Council, Inc. were transferred to the Genesee County Land Bank Authority by Quitclaim Deed and by Bill of Sale, Transfer
  and Assignment executed on behalf of the Genesee County Land Reutilization Council by its Chairperson/Director.
- The Genesee County Land Bank Authority relies on two main revenue sources to fund its core operations. The first being funds provided by Genesee County through the Land Reutilization Fund managed by the Genesee County Treasurer. The second is the sale of property held by the Genesee County Land Bank Authority.
- The assets of the Genesee County Land Bank Authority exceeded its liabilities at the close of the fiscal year by \$208,928 (net assets). Of this amount, \$31,823 (unrestricted net assets) may be used to meet the authority's ongoing obligations.

#### **Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the Genesee County Land Bank Authority's basic financial statements. The Genesee County Land Bank Authority's basic financial statements are comprised of government-wide financial statements and notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The government-wide financial statements are designed to provide readers with a broad overview of the Genesee County Land Bank Authority's finances, in a manner similar to a private-sector business.

The statement of net assets presents information on all the Genesee County Land Bank Authority's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Genesee County Land Bank Authority is improving or deteriorating.

The statement of activities presents information showing how the authority's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., installment property sales).

Proprietary funds. The Genesee County Land Bank Authority maintains a single proprietary fund.

**Notes to the financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found as part of this report.

#### **Government-wide Financial Analysis**

As noted earlier, net assets may serve over time as a useful indicator of a authority's financial position. In the case of the Genesee County Land Bank Authority, assets exceeded liabilities by \$208,928 at the close of the fiscal year.

By far the largest portion of the Genesee County Land Bank Authority's net assets (85% Percent) reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment), less any related debt used to acquire those assets that is still outstanding. The Genesee County Land Bank Authority uses these capital assets to provide services; consequently, these assets are not available for future spending.

The Genesee County Land Bank Authority's holds \$1,878,460 of Land Inventory, and while this represents a significant portion of current assets held, a corresponding amount in current liabilities of \$1,796,434 offsets the impact of these assets on the balance sheet.

# The Genesee County Land Bank Authority's Net Assets

	Business -type Activities 2005
Current and other assets Capital assets	\$ 2,584,692 407,733
Total Assets	2,992,425
Current liabilities Long-term liabilities Total liabilities	2,737,555 45,942 2,783,497
Net assets Invested in capital assets, net of related debt Unrestricted Total net assets	177,105 31,823 \$ 208,928

#### The Genesee County Land Bank Authority's Change in Net Assets

	Business-type Activities 2005
Operating:	
Revenues	\$ 1,151,793
Expenses	(3,405,962)
Total operating income	(2,254,169)
Non-operating Revenues	2,442,410
Expenses	(743)
Total non-operating Revenues (Expenses)	2,441,667
Income before capital contributions Capital contributions	187,498 21,430
Increase in net assets	208,928
Net assets, December 7, 2004 Net assets, September 30, 2005	\$ 208,928

## **Financial Analysis of the Government's Funds**

As noted earlier, the Genesee County Land Bank Authority uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

## **Capital Asset and Debt Administration**

**Capital assets.** The Genesee County Land Bank Authority's investment in capital assets for its business-type activities as of September 30, 2005, amounts to \$ 233,920 (net of accumulated depreciation of \$ 51,080). This investment in capital assets includes land, buildings and systems, improvements, machinery and equipment.

**Long-term debt.** At the end of the current fiscal year, the Genesee County Land Bank Authority had total debt outstanding of \$45,942 (\$ 56,815 less current portion of \$ 10,873). The debt arose from vehicle leases entered into by the Authority.

#### **Economic Factors and Next Year's Budgets**

- The Genesee County Land Bank Authority relies on revenue streams provided through Genesee County Land Reutilization funds and sales of property held by the Genesee County Land Bank Authority.
- The Genesee County Land Bank Authority expects to see funding from Genesee County to remain constant for the next fiscal year.
- Sales revenue from property is expected to continue at a comparative rate to the current fiscal year.
- Inflationary trends in the region will affect future expenditures.

All of these factors were considered in preparing the Genesee County Land Bank Authority's budget for the 2005/2006 fiscal year.

#### Request for Information

The financial report is designed to provide a general overview of the Genesee County Land Bank Authority's finances for all those with an interest in the authority's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Genesee County Land Bank Authority, 452 S. Saginaw St., 2<sup>nd</sup> floor, Flint, MI, 48502.

## Statement of Net Assets September 30, 2005

		2005
Assets	-	
Current assets		
Cash and cash equivalents	\$	436,212
Due from Genesee County		195,053
Due from employees		671
Accounts receivable		7,708
Prepaid expenses		11,258
Current portion of land contract receivables		55,330
Land inventory		1,878,460
Total current assets		2,584,692
Noncurrent assets		
Land contract receivable		173,813
Capital assets		
Buildings and improvements		160,431
Maintenance equipment		19,855
Office equipment		36,165
Vehicles		68,549
Less: accumulated depreciation		(51,080)
Total noncurrent assets		407,733
Total assets		2,992,425
Liabilities		
Current liabilities		
Accounts payable		747,955
Deferred revenue		172,425
Salaries and withholdings payable		8,988
Accrued expenses		880
Current portion of vehicle leases		10,873
Due to Genesee County		1,796,434
Total current liabilities		2,737,555
Noncurrent liabilities		
Vehicle leases		45,942
Total liabilities		2,783,497
Net Assets		
Invested in capital assets, net of related debt		177,105
Unrestricted		31,823
Total net assets	\$	208,928



# Statement of Revenues, Expenses, and Changes in Net Assets Ten Months Ended September 30, 2005

	2005
Operating revenues Rental income	\$ 107,590
Sales	1,031,072
Interest on land contracts	9,566
Miscellaneous	3,565
Total operating revenue	1,151,793
Operating expenses	
Cost of land sold	343,902
Salaries and fringe benefits	256,561
Memberships	1,781
Training and education	10,022
Contractual employees	247,268
Supplies	15,517
Other services and charges	103,581
Demolition and abatement	1,445,047
Legal and professional fees	306,363
County services	18,515
Advertising	10,791
Insurance	41,567
Utilities and telephone	16,647
Repairs and maintenance	522,792
Rent	12,046
Depreciation	43,623
Capital outlay	9,602
Miscellaneous	337_
Total operating expenses	3,405,962
Operating income (loss)	(2,254,169)

# Statement of Revenues, Expenses, and Changes in Net Assets Ten Months Ended September 30, 2005

	 2005
Nonoperating revenues and expenses Genesee County appropriation Brownfield revenue Operating grants Interest income Interest expense	\$ 740,112 1,508,906 187,982 5,410 (743)
Total nonoperating revenues (expense)	 2,441,667
Income before capital contributions	187,498
Capital contributions	21,430
Net assets Change in net assets  Total net assets, beginning of period	208,928
Total net assets, end of period	\$ 208,928

## **Statements of Cash Flows**

### Ten Months Ended September 30, 2005

	 2005
Cash Flows From Operating Activities Receipts from customers Payments to suppliers and contractors Payments to employees	\$ 1,073,362 (2,459,486) (246,693)
Net cash used by operating activities	 (1,632,817)
Cash Flows From Noncapital Financing Activities Genesee County appropriation Brownfield activities Operating grants	 740,112 1,403,956 97,879
Net cash provided by noncapital financing activities	 2,241,947
Cash Flows from Capital and Related Financing Activities Purchase of capital assets Principal payments on capital leases Interest paid on capital leases	 (174,950) (2,635) (743)
Net cash used by capital and related financing activities	 (178,328)
Net Cash Flows from Investing Activities Interest income	 5,410
Net increase in cash and cash equivalents	436,212
Cash and cash equivalents at beginning of period	 <u>-</u>
Cash and cash equivalents at end of period	\$ 436,212
Reconciliation of Operating Income to Net cash Provided by Operating Activities Operating income (loss) Adjustments to reconcile operating income to net cash	\$ (2,254,169)
provided by operating activities  Depreciation	43,623
Change in assets     Due from employees     Accounts receivable     Prepaid expenses     Land contract receivable     Land inventory Change in liabilities	(671) (7,708) (11,258) (250,856) (1,878,460)
Accounts payable Deferred revenue Salaries and withholdings payable Accrued expenses Due to Genesee County	747,956 172,425 8,987 880 1,796,434
Net cash provided (used) by operating activities	\$ (1,632,817)



Notes to Financial Statements September 30, 2005

#### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Genesee County Land Bank Authority (the Authority) conform to accounting principles generally accepted in the United States of America as applicable to governmental units. The following is a summary of the Authority's significant accounting policies:

## **Reporting Entity**

The Genesee County Land Bank Authority is a public body corporate organized pursuant to the Michigan Land Bank Fast Track P.A. 258 and an Intergovernmental Agreement entered into between the Michigan Land Bank Fast Track Authority and the Treasurer of the County of Genesee, Michigan. The Authority was legally established on December 7, 2004 and began operations on that date. The Authority is comprised of seven members, as follows: Treasurer of Genesee County, one (1) resident of the City of Flint, appointed by the County board, one (1) resident of Genesee County not a resident of the City of Flint, appointed by the County board, four (4) residents of Genesee County, irrespective of municipality of residence, appointed by the County board. The accompanying financial statements have been prepared in accordance with criteria established by the Governmental Accounting Standards Board for determining the various governmental organizations to be included in the reporting entity. These criteria include significant operational financial relationships that determine which of the governmental organizations are a part of the Authority's reporting entity, and which organizations are legally separate component units of the Authority. The Authority has no component units.

## Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The financial statements of the Authority are prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as eligibility requirements imposed by the provider have been met. The Authority has elected to apply all Financial Accounting Standards Board (FASB) statements issued after November 30, 1989 (unless they conflict with or contradict Governmental Accounting Standards Board pronouncements).

The Authority has one proprietary fund, which is an enterprise fund, used to account for the activities of the Authority consisting of sales of property to individuals, commercial entities and nonprofit organizations, rental of properties to individuals, rehabilitation and demolition of properties in preparation for sale or for future development.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and delivering goods (in this instance property) in connection with a proprietary fund's



# Notes to Financial Statements September 30, 2005

principal ongoing operations. The principal operating revenues of the Authority's enterprise fund are charges to customers for residential rental and for the sale of property. Operating expenses include the cost of properties sold, costs associated with demolition, administrative expenses, and depreciation on capital assets. All other revenues and expenditures are considered nonoperating.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, then unrestricted resources as they are needed.

## Assets, Liabilities and Equity

<u>Deposits and Investments</u> – Cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term deposits with a maturity of three months or less when acquired. Investments are reported at fair value based on quoted market prices.

<u>Receivables and Payables</u> – The fair value of short-term financial instruments such as accounts receivable and payable, accrued receivables, and accrued liabilities, is equal to the carrying amounts in the accompanying financial statements due to the short nature of such instruments.

<u>Prepaid Items</u> - Certain payments to vendors reflect costs applicable to future fiscal years and are recorded as prepaid items in the financial statements.

<u>Land contract receivable</u> – The Authority issues land contracts to individuals for the purchase of properties acquired by the Authority with varying terms and maturities with right of repossession. Because of the nature of the land contracts, the Authority recognizes revenues on the installment method, therefore, the receivable amount recorded is the face amount of the land contract with no allowance for uncollectible accounts.

<u>Capital Assets</u> – Purchased or constructed capital assets are reported at cost or estimated historical cost. Donated capital assets are recorded at their estimated fair market value at the date of donation. The Authority defines capital assets as assets with an initial individual cost in excess of \$ 2,500. Repairs to rental homes in excess of \$ 1,000 are capitalized and amortized over a five-year period. Costs of normal repair and maintenance that do not add to the value or materially extend asset lives are not capitalized. The Authority does not have infrastructure assets. Leasehold improvements are amortized over the length of the lease. Furniture and equipment, maintenance equipment, and vehicles are depreciated using the straight-line method over the following useful lives:



# Notes to Financial Statements September 30, 2005

Maintenance equipment 5-20 years
Office equipment 5-10 years
Vehicles 5 years

<u>Land Inventory</u> – Properties acquired through auction are recorded at the price paid. Foreclosed properties not sold at auction automatically revert to the Authority which pays the current year's taxes for each parcel. The properties are inventoried at the amount of the taxes paid. The costs to rehabilitate a particular property that materially add value are added to the cost of that property. Parcels that are donated to the Authority are valued at \$ 1 as they have minimal value.

<u>Deferred Revenue on Land Contracts</u> – The Authority recognizes revenue for the sale of property with a land contract on the installment method. The deferred revenue represents the gross profit on the sales. The cost of the land has been removed from land inventory at the time of the land contract.

<u>Due to Genesee County</u> – This liability relates to the cost of parcels received from the County upon the creation of the Authority and for any funds received from the County in order to rehabilitate certain properties. When a parcel is sold, the cost of the parcel received from the County and any rehabilitation costs from borrowed funds are paid back to the County at that time.

## Compensated Absences

The Authority's employees are granted annual leave based on length of service and part or full-time status. Employees may only carryover five unused annual leave days to the next calendar year. Vacation pay is fully vested when earned. Upon termination, employees are paid accumulated annual leave at current salary rates. Employees accrue sick/personal leave at a rate of 56 hours per year for full-time employees and prorated based on average hours worked for part-time employees. Employees accrue sick/personal leave on January 1<sup>st</sup> each year and accumulate without limit. However, no payment for accrued sick/personal leave is received upon termination. As of September 30, 2005 accumulated leave time was \$ 0.

## **Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.



Notes to Financial Statements September 30, 2005

## **Economic Dependency**

The Authority receives approximately 67% of their revenues from Genesee County. Due to the significance of this revenue source, the Authority is considered to be economically dependent on Genesee County.

#### NOTE 2 - DEPOSITS AND INVESTMENTS

Michigan Compiled Laws Section 129.91 (Public Act 20 of 1943, as amended), authorizes local government units to make deposits and invest in the accounts of federally insured banks, credit unions, and savings and loan associations; bonds, securities, and other direct obligations of the United States, or any agency or instrumentality of the United States; Unites States government or Federal agency obligation repurchase agreements; bankers' acceptances of United States banks; commercial paper rated by two standard rating agencies within the two highest classifications, which mature not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions, which are rated as investment grade; and mutual funds composed of investment vehicles that are legal for direct investment by local units of government in Michigan. Financial institutions eligible for deposit of public funds must maintain an office in Michigan.

The board of directors authorized the Authority to deposit its' funds with Citizens Bank. The Federal Deposit Insurance Corporation (FDIC) provides protection of the Authority's deposits.

The board of directors adopted an investment policy that mirrors that of Genesee County which allows the Authority to invest in obligations of the U.S. Treasury, agencies and instrumentality's commercial paper rated A-2 by Standard & Poor's Corporation or P-2 by Moody's Commercial Paper Record, bankers' acceptances, repurchase agreements and reverse repurchase agreements. The Authority's deposit and investment policies are in accordance with statutory authority.

Custodial credit risk – deposits – This is the risk that in the event of a bank failure, the Authority's deposits may not be returned to it. The Authority does not have a policy for custodial credit risk. As of September 30, 2005, \$ 641,601 of the Authority's bank balance of \$ 741,601 was exposed to custodial credit risk because it was uninsured and uncollateralized.



# Notes to Financial Statements September 30, 2005

## **NOTE 3 - CAPITAL ASSETS**

Capital asset activity for the Authority for the year ended September 30, 2005 is as follows:

	Balance December 7,			•	sal and	Balance tember 30,
	2004	A	dditions	Adjust	ments	2005
Capital assets  Buildings and improvements  Maintenance equipment		\$	160,431 19,855			\$ 160,431 19,855
Office equipment			36,165			36,165
Vehicles			68,549		-	 68,549
Subtotal	\$ -		285,000			285,000
Accumulated depreciation						
Buildings and improvements			(28,987)			(28,987)
Maintenance equipment			(3,446)		3,071	(6,517)
Office equipment			(6,398)		2,263	(8,661)
Vehicles			(4,792)		2,123	 (6,915)
Subtotal			(43,623)		7,457	(51,080)
Net capital assets	\$ -	\$	241,377	\$	7,457	\$ 233,920

Depreciation and amortization expense for the year ended September 30, 2005 was \$ 43,623. This amount includes \$ 2,972 of amortization of capital leases on vehicles.



# Notes to Financial Statements September 30, 2005

### **NOTE 4 - LONG-TERM DEBT**

Long-term obligation activity can be summarized as follows:

	Ū	Balance Additions		Red	uctions	Ending alance	Amount Due Within One Year	
Vehicle leases	\$		\$	59,449	\$	2,634	\$ 56,815	\$ 10,873

The Authority leased three vehicles during 2005 from Genesee County for a period of five years payable quarterly in payments of \$ 3,378 until June 30, 2010. The annual requirement to pay principal and imputed interest at 5% on this obligation at September 30, 2005 is summarized as follows:

Year Ended September 30,	P	rincipal	lı	nterest	Total		
2006	\$	10,873	\$	2,638	\$	13,511	
2007		11,427		2,086		13,513	
2008		12,009		1,503		13,512	
2009		12,620		891		13,511	
2010		9,886		248		10,134	
Total debt payments	\$	56,815	\$	7,366	\$	64,181	



Notes to Financial Statements September 30, 2005

#### **NOTE 5 - DEFERRED COMPENSATION**

The Authority offers its employees a deferred compensation plan created in accordance with IRC Section 457A. The plan, available to all employees, permits them to defer a portion of their current salary until future years. The deferred compensation is not available to the employees until termination, retirement, death or unforeseeable emergency.

All amounts of compensation deferred under the Section 457A Plan, all property and rights purchased with such amounts, and all income attributable to such amounts, property, or rights are held in trust for the sole benefit of the employees. The assets are not subject to the claims of the employer's general creditors.

Participants' rights created under the plan are limited to the fair market value of the deferred account maintained with respect to each participant.

#### NOTE 6 - DEFINED CONTRIBUTION PENSION PLAN

### Plan Description

The Authority is the plan sponsor for a defined contribution retirement plan which provides retirement benefits for all Authority employees. The Authority is a member of the Municipal Employees Retirement System of Michigan's defined contribution program. The plan is administered by the International City Management Association Retirement Corporation (ICMARC).

## Funding Policy

Participating employees are required to contribute 5% of their salary to the plan while the Authority contributes 10% of the employees' salary. Participants are fully vested after three (3) years of service and are entitled to one hundred percent of vested contributions. The plan is a money purchase plan qualified under Section 401 of the Internal Revenue Code.

## **Annual Pension Cost**

Employer contributions during 2005 were 10% of the employees' salaries of \$ 90,544 and totaled \$ 9,054. Employees contributed the required 5% or \$ 4,527.



Notes to Financial Statements September 30, 2005

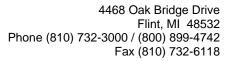
#### **NOTE 7 - RISK MANAGEMENT**

The Authority is exposed to various risks of loss related to property loss, torts, errors, and omissions, and employee injuries. The Authority has purchased insurance for these claims. Settled claims have not exceeded the amount of insurance coverage in any of the past three fiscal years.

#### **NOTE 8 - SUBSEQUENT EVENT**

As of October 1, 2005, the Authority began leasing space for its offices from Genesee County. In lieu of rent, the Authority will be paying the debt service payments on the bonds sold and used for the renovation of the building at 452 S. Saginaw Street, Flint, Michigan, which previously belonged to the Authority. The debt service requirements range from \$ 141,250 to \$ 146,493 annually. As of the date of this report, no agreement has been signed as to the remaining terms of the lease.







December 16, 2005

To the Board of Directors
Genesee County Land Bank Authority

We have audited the financial statements of the Genesee County Land Bank Authority for the ten months ended September 30, 2005, and have issued our report thereon dated December 16, 2005. Professional standards require that we provide you with the following information related to our audit.

## Our Responsibility under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter dated November 22, 2005, our responsibility, as described by professional standards, is to plan and perform our audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement and are fairly presented in accordance with U.S. generally accepted accounting principles. Because an audit is designed to provide reasonable, but not absolute assurance and because we did not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us.

As part of our audit, we considered the internal control of the Genesee County Land Bank Authority. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

#### Significant Accounting Policies

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by the Genesee County Land Bank Authority are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the ten month period ended September 30, 2005. We noted no transactions entered into by the Genesee County Land Bank Authority during the period that were both significant and unusual, and of which, under professional standards, we are required to inform you, or transactions for which there is a lack of authoritative guidance or consensus.

#### Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

#### **Audit Adjustments**

For purposes of this letter, professional standards define an audit adjustment as a proposed correction of the financial statements that, in our judgment, may not have been detected except through our auditing procedures. An audit adjustment may or may not indicate matters that could have a significant effect on the Genesee County Land Bank Authority's financial reporting process (that is, cause future financial statements to be materially misstated). In our judgment, none of the adjustments we proposed, whether recorded or unrecorded by the Genesee County Land Bank Authority, either individually or in the aggregate, indicate matters that could have a significant effect on the Genesee County Land Bank Authority's financial reporting process.



## **Disagreements with Management**

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

#### Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

#### Issues Discussed Prior to Retention of Independent Auditors

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Genesee County Land Bank Authority's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

#### Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing our audit.

This information is intended solely for the use of the Board of Directors and management of the Genesee County Land Bank Authority and is not intended to be and should not be used by anyone other than these specified parties. We would like to thank Art Potter, Paul McShane, and their staff for their assistance during the audit.

Very truly yours,

Yeo & Yeo, PC CPAs and Business Consultants

Jane M. Johnson, CPA